

**REGULAR SESSION OF THE  
COMMISSIONERS COURT OF VAN ZANDT COUNTY  
9:00 A.M., WEDNESDAY NOVEMBER 19, 2025**

The Commissioners' Court of Van Zandt County met at the above-named date and time in the County Courtroom in the Van Zandt County Courthouse in Canton, Texas. The members present were County Judge Andy Reese, Commissioner Pct. 1 Mitch Curtis, Commissioner Pct. 2 Cliff Williams, Commissioner Pct. 3 Bobby Phillips and Commissioner Pct. 4 Brandon Barton. Notice was given by posting in compliance with Section 551.041 of the Government Code on all the following before the Court for consideration:

**CALL TO ORDER AND ANNOUNCE QUORUM.** 9:01 A.M. All present

**GENERAL ANNOUNCEMENTS.** None

**PUBLIC COMMENTS (ON AGENDA ITEMS ONLY).** None

**DISCUSS AND CONSIDER ALLOCATION OF SURPLUS VEHICLES FROM THE CONSTABLES AND SHERIFF'S DEPARTMENT.** Constable Heath Burton spoke; Sheriff Kevin Bridger spoke. Commissioner Brandon Barton would like to have a workshop. No action on item.

**DISCUSS AND CONSIDER RECOMMENDATIONS FROM VAN ZANDT FIRE MARSHAL TO IMPLEMENT A COUNTY WIDE BURN BAN AND AUTHORIZE THE FIRE MARSHAL TO RESCIND THE BAN UPON IMPROVED CONDITIONS.** Andrew Rapp from the Fire Marshalls office spoke and did not recommend a ban at this time. No action on item.

**DISCUSS AND CONSIDER ACCEPTANCE OF THE ANNUAL REPORT FROM OCTOBER 1, 2024 TO SEPTEMBER 30, 2025 OF VAN ZANDT COUNTY SARAH NORMAN LIBRARY TO BE ENTERED INTO THE MINUTES OF COMMISSIONERS COURT.** Tonja Garten spoke and gave report. Approximately 29,000 patrons visited the library, 235 volunteers and generated \$7,700.00 for the County.

**DISCUSS AND CONSIDER ADOPTING RULES OF PROCEDURE, CONDUCT, AND DECORUM POLICY FOR MEETINGS OF THE COUNTY COMMISSIONERS COURT.** Motion was modified by Commissioner Cliff Williams to include women's hats that accompany their outfits and second by Commissioner Brandon Barton. All voted in favor. From section 4(d) 81.023 instead of 81.024 of the Rules of Procedure, Conduct, and Decorum code.

**DISCUSS AND CONSIDER AMENDED PURCHASING POLICY AND PROCEDURES MANUAL.** Motion to approve by Commissioner Brandon Barton and second by Commissioner Mitch Curtis. All voted in favor.

**DISCUSS AND CONSIDER APPROVAL OF WILLS POINT ESTATES SUBDIVISION PLAT LOCATED ON VZCR 3708 IN PRECINCT 3.** All in compliance, 8 lots total 2.42-2.44 acres each and County Road frontage. Motion to approve by Commissioner Bobby Phillips and second by Commissioner Cliff Williams. All voted in favor.

**DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE AND PAYMENT OF A 2000 INTERNATIONAL 4700 TRUCK VIN # 1HTSCABL3YH251186 FOR \$5,500.00 AND THE TRADE IN OF A 2003 INTERNATIONAL 4400 VIN# 1HSMKADN43H586948 FOR ROAD & BRIDGE PRECINCT 1.** Motion to approve net trade in and switching truck beds with Abel Enterprises (Terry Jordan) by Commissioner Mitch Curtis and second by Commissioner Bobby Phillips. All voted in favor.

**DISCUSS AND CONSIDER CANVASS OF THE NOVEMBER 4TH, 2025 ELECTION VOTES FOR CONSTITUTIONAL AMENDMENTS AND DISSOLUTION OF THE CEDAR CREEK HOSPITAL DISTRICT SPECIAL ELECTION.**

Election Administrator Shannon Maddox gave an update and stated that total ballots cast 7,542 ballots, 3101 early voting, and 4,438 election day. 3 provisionals counted. 18 provisionals did not get counted. The hand count will be held on November 20, 2025. Motion to approve by Commissioner Bobby Phillips and second by Commissioner Cliff Williams. All voted in favor.

**DISCUSS AND CONSIDER AUTHORIZING COUNTY JUDGE TO SIGN AN ORDER FOR THE DISSOLUTION OF THE CEDAR CREEK HOSPITAL DISTRICT.** State representative Keith Bell moved to disband district that was formed in 1999. Motion to approve by Commissioner Brandon Barton and second by Commissioner Bobby Phillips. All voted in favor.

**DISCUSS AND CONSIDER COUNTY TO ACCEPT A CHECK FROM THE DISSOLUTION OF THE CEDAR CREEK HOSPITAL DISTRICT FROM THE FIRST STATE BANK MABANK.** Funds are to be split 3 ways to each County for a total of \$11,476.00 each. Motion to approve by Commissioner Bobby Phillips and second by Commissioner Cliff Williams. All voted in favor.

**DISCUSS AND CONSIDER THE ESTABLISHMENT OF THE ANDREW GIBBS MEMORIAL NURSING SCHOLARSHIP WITH AN OVERSIGHT COMMITTEE TO BE TRINITY VALLEY COMMUNITY COLLEGE FOUNDATION APPOINTED BY KAUFMAN, HENDERSON, AND VAN ZANDT COUNTIES. APPROXIMATELY \$34,000.00 TOTAL.** Motion to approve by Commissioner Brandon Barton and second by Commissioner Mitch Curtis . All voted in favor.

**DISCUSS AND CONSIDER THE AUTHORIZING PAYMENT OF FUNDS FROM THE DISSOLUTION OF THE CEDAR CREEK HOSPITAL DISTRICT TO THE TRINITY VALLEY COMMUNITY COLLEGE FOUNDATION TO BE USED TO ADMINISTER THE ANDREW GIBBS MEMORIAL NURSING SCHOLARSHIP PROGRAM.** Motion to approve by Commissioner Bobby Phillips and second by Commissioner Brandon Barton. All voted in favor.

**DISCUSS THE COUNTY TAKING PART IN THE RURAL AMBULANCE SERVICE GRANT PROGRAM.** Mr. Shawn Salter stated that Christus can man the new ambulance, and they would also commit to fuel and maintenance of the new ambulance. No Action on item.

**DISCUSS AND CONSIDER AUTHORIZING THE SERVICES OF KA-COMM TO INSTALL RADIO ANTENNA MOUNTS, WIRING AND RELOCATION EQUIPMENT IN SHERIFF OFFICE IN THE AMOUNT OF \$14,185.96 TO BE CHARGED TO ARPA INTEREST FUNDS ACCOUNT 817-476-495.** Amended motion to approve by Commissioner Bobby Phillips and second by Commissioner Cliff Williams. All voted in favor.

**DISCUSS AND CONSIDER AUTHORIZING THE SERVICES OF Trott Communications FROM OCTOBER 2025 THROUGH FEBRUARY 2026 FOR RADIO COMMUNICATIONS CONSULTING IN THE AMOUNT OF \$50,000 TO BE CHARGED TO ARPA INTEREST FUNDS ACCOUNT 817-476-495.** Motion to budget \$50,000.00 (approximately \$ 9,000.00 per month) by Commissioner Brandon Barton and second by Commissioner Bobby Phillips. All voted in favor.

**CONSENT AGENDA**

CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY THE COMMISSIONERS COURT AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS THE COUNTY JUDGE, OR A COMMISSIONER REQUESTS AN ITEM BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

**a.) DISCUSS AND CONSIDER DISPENSING WITH THE READING OF THE MINUTES OF THE MEETING(S) OF THE**

COMMISSIONERS COURT AND APPROVAL OF SAME FOR OCTOBER 3, 2025, OCTOBER 8, 2025, OCTOBER 22, 2025 AND OCTOBER 30, 2025.

- b.) DISCUSS AND CONSIDER APPROVAL OF COUNTY'S BILLS FOR PAYMENT AS SUBMITTED
- c.) DISCUSS AND CONSIDER RATIFYING OF COUNTY'S BILLS AS SUBMITTED
- d.) DISCUSS AND CONSIDER APPROVAL OF FY2025 LINE ITEM TRANSFERS
- e.) DISCUSS AND CONSIDER APPROVAL OF FY2026 LINE ITEM TRANSFERS
- f.) DISCUSS AND CONSIDER MONTHLY REPORTS SUBMITTED BY VARIOUS OFFICES AND DEPARTMENTS OF COUNTY GOVERNMENT AND APPROVAL ENTRY OF SAME IN THE COURT'S MINUTES AS A MATTER OF RECORD.
- g.) DISCUSS AND CONSIDER ACCEPTANCE OF OCTOBER 2025 FINANCIAL & INVESTMENT REPORT OF COUNTY TREASURER TO BE ENTERED INTO THE MINUTES OF COMMISSIONERS COURT
- h.) DISCUSS AND CONSIDER APPROVAL OF PROPOSED INSTALLATION OF PIPE AND/OR UTILITY LINES
  - VZCR 2905 – CHARTER-SPECTRUM  
Motion to approve by Commissioner Cliff Williams and second by Commissioner Mitch Curtis. All voted in favor.

ADJOURNMENT. 10:23 A.M. Motion to adjourn by Commissioner Bobby Phillips and second by Commissioner Mitch Curtis. All voted in favor.

ATTEST:

Susan Strickland, County Clerk  
Van Zandt County, Texas

BY: Susan Strickland

  
\_\_\_\_\_  
County Judge  
*absent*  
\_\_\_\_\_  
Commissioner, Pct. #1  
*Cliff Williams*  
\_\_\_\_\_  
Commissioner, Pct. #2  
*Bobby Phillips*  
\_\_\_\_\_  
Commissioner, Pct. #3  
*Mitch Curtis*  
\_\_\_\_\_  
Commissioner, Pct. #4  
*Andy Meese*